



# Executive Committee Meeting Minutes

Lee County, Illinois

Jun 15, 2023 at 11:00 AM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E 2nd St, Dixon, IL 61021

## I. Call to Order

Meeting was called to order at 11:00 a.m., by Chair Bob Olson.

## II. Committee Member Roll Call: Chair Bob Olson, Vice Chair Tom Kitson, Jack Skrogstad, Mike Koppien, Mike Zeman, Jim Schielein, Tom Wilson

Jim Schielein was absent. Bob Olson, Tom Kitson, Jack Skrogstad, Mike Koppien, Mike Zeman, and Tom Wilson all attended in person.

Also present: Dean Freil, Lirim Mimini, and Angie Shippert (Board Members), Charley Boonstra (State's Attorney), Dee Duffy (Zoning Administrator), Alice Henkel (Renewable Energy Coordinator), Nancy Petersen (County Clerk and Recorder), Jonathan Henrikson (IT Technician), and Becky Brenner (Board Secretary), all attended in person.

## III. Public Attendees

Courtney Kennedy (local council for Eldena Solar LLC) and Amber Miller (Eldena Solar LLC). Courtney Kennedy and Amber Miller walked the committee through the request for an extension for a Special Use Permit that was issued to Eldena Solar on September 17, 2020. Courtney updated the committee on the progress that has already been made on the project and explained that continued progress has been substantially hindered by delays on the part of ComEd and PJM regarding required facility studies. She also cited continued employment issues and supply chain shortages due to COVID 19. A three-year extension was requested.

Caitlyn Culbertson (Representative of Amboy IL Solar 1 LLC) attended the meeting via Zoom video conferencing to refute statements and claims made by an individual that was allowed to speak at the May 25, 2023, County Board Meeting regarding a pending special use permit for the Amboy IL Solar 1 LLC solar energy system project. She explained that the statements and claims were made outside of the ZBA hearing process and according to Caitlyn included inaccuracies and misstatements. Caitlyn referenced the information presented to the ZBA during the hearing and cited the misrepresentations made by the individual. She asked that the information presented by the individual during the May Board Meeting not be considered by the Board when voting on the application during the June 22, County Board Meeting.

Alice Henkel spoke following the presentation by Caitlyn Culbertson with follow up clarification on the statements and claims made by the individual during the May 25, 2023, County Board Meeting.

\*\*Discussion during the meeting that were not on the agenda:

Alice also walked the committee through several complaints the County had received regarding the GSG repower project and what steps were being taken to correct the issues.

Lirim Mimini voiced his concern regarding the pushback he was receiving from the citizens in his district regarding the Amboy IL Solar 1 LLC project.

Bob Olson reported that the topic of a Hearing Officer would be passing through committee in July. The Hearing Officer would manage the wind and solar petitioning process.

Tom Kitson approached the committee with the idea of having Board Members talk with their district's road commissioners and citizens to compile a list of residential properties that are abandoned and unsafe that could be mitigated through grant funding.

IV. Approval of the Minutes from the Previous Meeting - (May 18, 2023)

Minutes of the May 18, 2023, Executive Committee Meeting were approved as presented without modification.

V. Reports from Committee Chairs

All committee chairs took the opportunity to report items discussed and motioned forward from their committee meeting.

VI. Old Business

There were no items on the agenda under Old Business.

VII. New Business

A. After Action Review (COVID) Discussion

Bob Olson asked the committee for feedback regarding an after-action review on Covid in the event the County encountered something like Covid in the future. The committee was in favor of the review that will be scheduled in the weeks to come.

VIII. Appointments

A. Janice McCoy Reappointment - Lee County Board of Health

B. Kevin Marx Reappointment - Quad Cities Regional Economic Development Authority (QCREDA)

C. Renee M. Katschke Appointment to the Paw Paw Community Fire Protection District

**Motion** to move all three of the appointments/reappointments on the agenda at the same time. **Moved** by Tom Kitson. **Second** by Tom Wilson. **Motion** passed unanimously by voice vote.

**Motion** to move the appointment of Janice McCoy to the Lee County Board of Health, The Reappointment of Kevin Marx to the Quad Cities Regional Economic Development Authority, and the Appointment of Renee M. Katschke to the Paw Paw Community Fire Protection District to the June 22, 2023, County Board agenda. **Moved** by Mike Koppien. **Second** by Mike Zeman. **Motion** passed unanimously by voice vote.

IX. Raffle Report

**Motion** to put the Walton Fest and Sauk Valley Pride raffle reports on file with the County. **Moved** by Tom Kitson. **Second** by Mike Book. **Motion** passed unanimously by voice vote.

X. Review of Per Diem Report for County Board Approval - May Meetings for July Payout  
There were no changes requested to the per diem report for the May 2023 meetings.

XI. Executive Session

A. 5 ILCS 120/2 (c)(1)

**Motion** to enter into Executive Session at 11:52 a.m., for the purpose of discussing 5 ILCS 120/2 (c)(1). **Moved** by Tom Kitson. **Second** by Mike Book.

**Roll call going into Executive Session:** Bob Olson, Tom Kitson, Jack Skrogstad, Mike Koppien, Mike Zeman, Mike Book, and Tom Wilson.

Also present: Dean Freil, Lirim Mimini, Angie Shippert, and Charley Boonstra.

**Roll call back in open session:** Bob Olson, Tom Kitson, Jack Skrogstad, Mike Koppien, Mike Zeman, Mike Book, and Tom Wilson.

Also present: Angie Shippert, Nancy Petersen, Jonathan Henrikson, and Becky Brenner.

Back in open session at 12:20 p.m.

XII. June 20, 2023, County Board Agenda Items

A. Call to Order

B. Pledge of Allegiance

C. Invocation

D. Roll Call

E. Board Chair Announcements

F. Approval of Board Minutes: May 25, 2023, County Board Meeting

G. Joseph E. Meyer Resolutions -

H. Zoning and Planning

1. Petitions Going To the Zoning Board of Appeals: 5 Petitions

a. Petition 23-P-1610, Petitioner HTIMS LP, PPN# 10-13-14-301-006, map amendment from R-2 Single Family Residential District to C-2

- Planned Office and Business District for small equipment sales, service, and repair, Harmon Township
- b. Petition 23-P-1611, Petitioner HTIMS LP, PPN# 10-13-14-301-008, map amendment from R-2 Single Family Residential District to C-2 Planned Office and Business District for small equipment sales, service, and repair, Harmon Township
- c. Petition 23-P-1612, Petitioner Lee County Zoning Office, PPN# 20-11-23-100-005, map amendment from I-3 Heavy Industrial District to C-3 General Business District, Viola Township
- d. Petition 23-P-1613, Petitioner Lee County Zoning Office, PPN# 20-11-23-100-005, revocation of Special Use, Viola Township
- e. Petition 23-P-1614, Petitioner Lee County Zoning Office, PPN# 20-11-23-100-006, revocation of Special Use, Viola Township
- 2. Petitions Going To the Planning Commission: - None
- 3. Petitions Coming From the Zoning Board of Appeals: 3 Petition
  - a. Petition 23-P-1604, Woosung Solar, LLC, PPN# 16-01-13-100-001 and PPN# 16-01-14-200-003, Special Use for a community Solar Energy System – Palmyra Township
  - b. Petition 23-P-1606, Amboy IL Solar 1, LLC, PPN# 06-09-12-400-003, Special Use for a community Solar Energy System – Franklin Grove Township
  - c. Petition 23-P-1607, Amboy IL Solar 2, LLC, PPN# 12-14-24-300-003, Special Use for a community Solar Energy System – Marion Township
- 4. Petitions Coming From the Planning Commission: - 2 Petitions
  - a. Petition 23-PC-72, Text Amendment to 10-15-15, Wind Energy Systems
  - b. Petition 23-PC-73, Text Amendment to 10-15-20, Solar Energy Systems
- I. Administrator Monthly Update and Board Member Comments
- J. Public Comments:
- K. County Organization Presentations/Updates
- L. Reports of Committee
- M. Unfinished Business
  - 1. Lee County Health Department - Proposed Environmental Health Code Updates (held over in May)
  - 2. Revised Lee County Hotel Motel Tax Ordinance (held over in May)
- N. New Business

1. Resolution: Intergovernmental Agreement Between South Dixon Township and Lee Center  
*\*\* This topic was tabled in the County Services Committee and will not be on the agenda for County Board.*
2. Resolution: Salary of the County Engineer
3. GSG Repower Road Use Agreement
4. GSG Repower Escrow Agreement
5. Eldena Solar - Request for an Extension for Special Use Permit Issued September 17, 2020
6. 2023 BEST, Inc. Lease Agreement
7. Revised Title VI Plan
8. Resolution: Flag Flying and Display Policy for Lee County
9. Resolution Changing Juror Mileage Compensation
10. ARPA Expenses-Reallocation

O. Appointments

1. Reappointment Resolution - Janice McCoy to the Lee County Board of Health
2. Reappointment Resolution - Kevin Marx to the Quad Cities Regional Economic Development Authority
3. Appointment Resolution - Renee M. Katschke to the Paw Paw Community Fire Protection District

P. Executive Session

Q. Approval of County Officer's Reports/Quarterly Treasurer's Report

R. Roll Call Approval of Monthly Revenue Reports, Claims Paid, Claims Paid in Vacation, and Payroll Paid.

S. Approval of Board Member Mileage and Per Diem

T. Adjournment - County Board Meeting Agenda

XIII. Motion to Approve the Proposed County Board Agenda

**Motion** to approve the Proposed County Board agenda. **Moved** by Tom Wilson. **Second** by Jack Skrogstad. **Motion** passed unanimously by voice vote.

XIV. Adjournment - Executive Committee Meeting

**Motion** to adjourn at 12:31 p.m. **Moved** by Tom Wilson. **Second** by Tom Kitson. **Motion** passed unanimously by voice vote.

The next Executive Committee Meeting is scheduled for  
11:00 a.m., on Thursday, July 13, 2023

Respectfully submitted by:  
Becky Brenner – Board Secretary